

# Aesthetic Association of Florida



**AESTHETIC**  
Association of Florida  
*providing education and support*

## CHARTER CREDENTIALING FORM

Charter County: \_\_\_\_\_

Charter Address: \_\_\_\_\_  
\_\_\_\_\_

Charter Telephone or Hotline Number: \_\_\_\_\_

Charter Website Address: \_\_\_\_\_

Charter Email Address: \_\_\_\_\_

Month of Charter Elections: \_\_\_\_\_

Charter Dues: Active \$ \_\_\_\_\_ Associate \$ \_\_\_\_\_

Meeting Place & Address: \_\_\_\_\_  
\_\_\_\_\_

Meeting Day/Time (i.e. 3<sup>rd</sup> Thurs. of each month at 6pm): \_\_\_\_\_  
\_\_\_\_\_

*Board of Trustees*  
**Elisabeth Wilson, Founder**  
elisabeth@MyAAFL.org  
**Lindy Ream, Co-Founder**  
lindy@MyAAFL.org  
**Linda Klassen, Co-Founder**  
linda @MyAAFL.org  
**Renee Evans**  
renee@MyAAFL.org  
**Nina Roelandt**  
nina@MyAAFL.org

**Aesthetic Association  
of Florida**  
Post Office Box 1642  
Melbourne, FL 32902  
321/369-9991  
321/722-1998, fax  
www.MyAAFL.org

*Interested in chartering a  
chapter in your county?  
Please contact:  
charter@MyAAFL.org*

### CHARTER OFFICERS:

Name:

Position:

\_\_\_\_\_

President

\_\_\_\_\_

Vice President

\_\_\_\_\_

Secretary

\_\_\_\_\_

Treasurer

**Mission Statement:** *Providing education and support to the local aesthetic professionals while upholding ethical values with our client's best interest in mind.*

## REQUIREMENTS:

- Must have ten (10) active members to charter a county chapter.
- Charter is subject to approval of the Board of Trustees of the Aesthetic Association, Inc., dba Aesthetic Association of Florida.
- Must submit signed copy of chapters' bylaws to the Board of Trustees of the Aesthetic Association, Inc., dba Aesthetic Association of Florida with credentialing. A sample bylaw will be provided.
- Must have eight (8) monthly meeting in a calendar year (March 31, 2009 - April1, 2010).
- Must have at least one (1) speaker at each monthly meeting.
- Must submit quarterly reports, which include meeting minutes, sign-in sheets and membership roster to the Board of Trustees of the Aesthetic Association, Inc., dba Aesthetic Association of Florida by the last day of each quarter: March, June, September and December.
- Each chapter is required to pay the Aesthetic Association, Inc., dba Aesthetic Association of Florida \$5 for each active member, submitted with each quarterly report.
- The Aesthetic Association, Inc., dba Aesthetic Association of Florida is responsible for membership cards, window decal, record of payment and members' certificates, known as a membership packet.
- Local chapters are responsible for any administrative cost to run and market chapter (i.e name badges, office supplies, electronic services).

## WHAT NEXT?

After you have received the approval from the Board of Trustees of Aesthetic Association, Inc., dba Aesthetic Association of Florida you will receive the following information electronically to help assist you in starting your chapter's first meeting:

1. Quarterly Reports Check-List
2. Postcard Meeting Reminders
3. Sample Minutes
4. Sample Agenda
5. Sample Membership form
6. Sample Sign-in sheets
7. Recommend name badge vendor